



REQUEST TO DE-ACTIVATE DIRECT DEPOSIT

Date: \_\_\_\_\_

I \_\_\_\_\_ SS# \_\_\_\_\_ would like to cancel my direct deposit at this time for the following reason:

\_\_\_\_\_ Switching Banks      \_\_\_\_\_ Fraud      \_\_\_\_\_ Other

\_\_\_\_\_  
Employee Signature

**Note:** Once you are off direct deposit you may not be put back on unless you are switching banks or have fraud on your account.

Thank you!  
Lofton Corporation

Lofton Branch Fax Numbers

<b>Baton Rouge, LA</b> (225) 410-0559	<b>Covington, LA</b> (985) 867-3745	<b>Gonzales, LA</b> (225) 644-7171	<b>Houma, LA</b> (985) 876-6587	<b>Lafayette, LA</b> (337) 269-0515	<b>Lake Charles, LA</b> (337) 433-7380	<b>La Place, LA</b> (985) 651-5019	<b>New Orleans, LA</b> (504) 835-8752
	<b>Beaumont, TX</b> (409) 833-0833	<b>Houston, TX</b> (713) 975-7090	<b>Little Rock, AR</b> (501) 904-2159	<b>Jackson, MS</b> (769) 243-8496			